

“COLLEGE OF FORESTRY”

No. COF/ACAD/1-16/2024/- 5726-52

Dated: 20/12/24

Invigilation duty list for Mid-Term Examination of 1st Semester of Academic Session, 2024-25

Date	<u>Morning Session</u> (11.00 PM to 1.00.)	<u>Evening Session</u> (2.30 PM to 4.30.)
23.12.2024	Dr. Nisha Thakur Dr. Chandresh Guleria	Dr. Rohit Bishist Dr. Kiran Thakur
24.12.2024	-	Dr. Upender Singh Dr. Anjali Chauhan
26.12.2024	-	Dr. Shikha Thakur Dr. Lalit Thakur Dr. Anita Kumari
27.12.2024	-	Dr. Ibajanai Kurbah Dr. Nitin Sharma
28.12.2024	-	Dr. Rajeev Dhiman Dr. Praveen Kumar Dr. Dhirender Kumar
30.12.2024	-	Dr. Neeraj Sankhyan/Dr. Rohit Sharma Dr. Anju Sharma/Dr. Kartikey Sahil Dr. Geeta Verma/Dr. Pancy Thakur
31.12.2024	-	Dr. Neha Gautam Dr. Reena Sharma Dr. Sunita Devi
01.01.2025	Dr. Praveen Kumar Dr. Dhirender Dr. Sunil Marpa	-
02.01.2025	-	Dr. Pardeep Kumar Dr. Ibajanai Kurbah
03.0.2025	Dr. Prem Prakash Dr. Prashant Sharma Dr. Rajeev Dhiman	-

NOTE:

- In case of more than four faculty members are on invigilation duty simultaneously in one Examination Hall, then the senior most faculty member will divide the duty hours with in themselves after the start of the examination. However, he will ensure that all the faculty members are available otherwise to address queries to the students, if needed.
- Use of Mobile/cell phone not allowed in the Examination Halls.
- During examination no teacher will be allowed to proceed on leave/tour till the submission of the results or Head of the department shall make alternative arrangement for conduct of examination before allowing leave/tour as required under **Academic Regulation 8.5.5.**
- All the teachers teaching course are required to bring requisite copies of question papers and shall perform their duty in respective Examination Hall till the examination session is over. At the end of examination, answer books will collected by the invigilator(s) on duty in the respective Examination Hall.
- Students coming late by more than 15 minutes shall not be allowed to appear in the examination. Similarly, no student may be allowed to leave the Examination Hall during first 15 minutes.
- The Class rooms to be used for examination are **Examination Hall No.1 & 2 on the first floor of Dr. L S Negi Auditorium.**

-E/-
Dean
College of Forestry

Endst. No. Even/- 5126-52

Dated: 20/12/24

Copy of above is forwarded for information and necessary action to:

1. The Registrar/SW/O/Librarian/Director of Research/Director of Extension Education/Estate Officer, UHF, Nauni-Solan.
2. The Deans, College of Horticulture, UHF, Nauni-Solan/**College of Horticulture & Forestry, Neri-Hamirpur/ College of Horticulture & Forestry, Thunag, Mandi- HP.**
3. All the Heads of departments, COH/COF for information and circulation amongst concerned course in charges of their department.
4. Professor In charge, CIC, UHF, Nauni-Solan to upload the University website for information of all concerned.
5. College Notice Board.

-E/-
20.12.24
Dean
College of Forestry