

Dr Y S Parmar University of Horticulture & Forestry,  
Nauni, Solan-173230(HP) Phone No. 01792-252336  
"Office of Comptroller"

### TENDER NOTICE

Sealed tenders are hereby invited on as & when required basis for supply of Chemicals, Glassware, Plasticware, Miscellaneous Lab & Field Items (except equipments & instruments) for the year 2023-24" valid upto 31.12.2024 on rate contract basis from interested & eligible suppliers which must reach in the office of the undersigned, complete in all respect, as per schedule given hereunder:

Last date for receipt of sealed tenders : 20.12.2023 (upto 04.00 PM)  
Date of opening of tenders : 22.12.2023 (11.30 AM)

The tender received late or incomplete without Tender Fee or Earnest Money will not be accepted. Interested parties/firms can download detailed tender form from the University website [www.yspuniversity.ac.in/tenders](http://www.yspuniversity.ac.in/tenders), prescribed as "Tender for Chemicals, Glassware, Plasticware, Miscellaneous Lab & Field Items (except equipments & instruments) for the year 2023-24. The Tender must be accompanied with a Demand Draft of Rs. 3000/- in the name of Comptroller payable at State Bank of India/ UCO Bank, Nauni as Tender fees (non-refundable) and earnest money of Rs.20,000/- in the shape of FDR pledged in favour of Comptroller.

The tenders (Technical Bids and Financial Bids) will be opened on 22.12.2023 at 11.30 (AM) in the office chamber of the undersigned, in the presence of firms/authorized representatives who may wish to remain present occasion.

Tenders are to be submitted in two bids system i.e Technical Bid & Financial Bid. The Financial Bid shall be opened of the technically qualified parties/firms.

  
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## Annexure - A

### Technical Bid Envelopes

1. Tender for Chemicals, Glassware, Plasticware, Miscellaneous Lab & Field Items (except equipment & instrument)

- a) Tenders condition of tender as per Annexure "B" should be signed by firm/parties with stamp of the firm.
- b) GST No. & PAN No. alongwith certificate thereof.
- c) Proof of identification i.e voter ID card/ aadhar card etc.
- d) Demand Draft & FDR of cost of Tender Fee as prescribed in tender.

2. Financial Bid Envelope: It shall contain format "C" which reflect quoted rates only should be signed by contractors with stamps of firms. The Financial bid shall be opened of those firms which are technically qualified.



## Annexure-B

### Terms & Conditions:

1. The approved rates will be converted into rate contract valid upto 31.12.2024. No price increase will be allowed during the currency of rate contract.
2. The tenderers are required to use separate tender form for quoting the rates for Chemicals/Glassware/Plasticware/Miscellaneous Lab & Field Items (Except Equipment & Instrument), as the case may be.
3. Each tender should be accompanied with a Bank Draft of Rs. 3000/- in the name of Comptroller, UH&F, Nauni, Solan drawn only on the State Bank of India, Nauni/UCO Bank, Nauni as tender fee (non-refundable) and an Earnest Money of Rs.20,000/- in the shape of FDR pledged in favour of Comptroller, UH&F, Nauni, Solan (HP), which shall be returned to the unsuccessful tenderer(s).
4. The firms will supply a sealed and signed copy of price list for which they have quoted their rates. The tender received without the requisite price list(s) may not be considered. The successful tenderers will provide thirty price lists for which they are awarded rate contract for signing by this office, and further supply to the Indenting Offices.
5. The authorized dealers/stockiest are required to submit with their tender a specific authorization certificate from the manufacturer, addressed to the Comptroller, UH&F, Nauni, Solan (HP) for effecting supplies to the university.
6. The tender should be accompanied with a self-attested undertaking by the tenderer to the effect that "the rates quoted are identical to those that they would quote to any other State Government/Govt. Institution in the country". In case it comes to the notice of this office that higher discounts have been given to others it will constitute a breach of rate contract and the University will be at liberty to levy penalty on the firm besides blacklisting it from all store purchase activities for period deemed fit but not less than three years.
7. The supplies are required to be effected FOR destination at the main campus as well as the Research Stations & KVKs located in each district of Himachal Pradesh.
8. The supplies will have to be effected within a month from the date of supply order by the individual Indenting Officers. However, where the goods are urgently required by the indenter the firm will endeavor to fulfill the demand.
9. No advance payment is allowed. Payments will be released within one month from the date of receipt of satisfactory supplies duly verified by the departmental committee.
10. No tender will be considered unless and until all the documents are properly signed.
11. In case of failure of the firm to execute the ordered items or violation of the terms and conditions, the university will be at liberty to cancel the order and make distress purchase from other sources at the risk and cost of the rate contract firm. The University will also be at liberty to forfeit the Earnest Money of the firm.



12. The Earnest money of the successful firm will be released after three months from the date of expiry of contract or after the dated of satisfactory completion of the rate contract and receipt of certificates in this regard from the university departments/offices/outstations.
13. In case the date for receipt/opening tenders is declared a public holiday, the tenders shall be received/ opened on the next working day.
14. The University reserves one or all tenders the right to reject an any arising discrepancies.
15. The University will be at liberty to annul the rate contract of one or all firms at any time. The decision of the Hon'ble Vice Chancellor of the University will be final and binding on all parties/firms.
16. All taxes/GST will be paid extra applicable as per govt. rule/norms.
17. Non blacklist of firm certificate is required to be enclosed with the tender document.
18. All disputes concerning to this tender shall be subject to Solan jurisdiction.

Read and accepted

\_\_\_\_\_  
(Sign with seal)

Name of the tenderer: \_\_\_\_\_

Contact No. \_\_\_\_\_

  
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FINANCIAL BID ENVELOPE

Annexure-"C"

DR Y S PARMAR UNIVERSITY OF HORTICULTURE AND FORESTRY NAUNI, SOLAN-173230

Price Rs.3000/-

TENDER FORM FOR ENTERING INTO RATE CONTRACT FOR LABORATORY CHEMICALS/  
GLASSWARE/ PLASTICWARE/ MISCELLANEOUS LABORATORY & FIELD ITEMS (EXCEPT  
EQUIPMENT & INSTUMENTS) FOR THE YEAR 2023-24: (valid upto 31.12.2024)

(\*Strike out the item which is not applicable)

Last date for receipt of tenders : 04.00 PM on 20.12.2023  
To be opened on : 11.30 AM on 22.12.2023

Sr. No.	Name of the brand for which quoted	Price list applicable alongwith page no. of items	Discount offered (in figures & words)	Rate of GST
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

(Sign with seal)

Name of the tenderer: \_\_\_\_\_

Contact No. \_\_\_\_\_

  
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